



Moore School of Business

Small Business Development Center  
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## General SBDC Information

**Mission:** The SBDC mission is to provide quality managerial and technical assistance for new and existing business owners, thereby furthering economic development

**Overview:** USC, through the Moore School of Business, operates the statewide network of Small Business Development Centers (SBDC). The fifteen SC offices are located in: Aiken, Beaufort, Charleston, Clemson, Columbia, Florence, Greenville, Greenwood, Hilton Head, Myrtle Beach/Conway, Orangeburg, Rock Hill, Spartanburg, Sumter and Newberry.

### **Services Available:**

A) **Consulting** – The SBDC offers individual consulting in such areas as business plans, marketing, record keeping, financial loan packaging, general management for small business persons engaged in retail, wholesale, manufacturing, or a service business.

B) **Continuing Education** – The SBDC conducts workshops and seminars for both new and existing business owners and entrepreneurs. Many seminars are co-sponsored with Chambers of Commerce, technical colleges, community development organizations, trade associations, SBA, or SCORE.

C) **Information and Referral** – The SBDC maintains current information on the wide range of small business services provided by other agencies.

D) **Special Purpose Programs** – The SBDC conducts programs designed to assist small business owners in specific areas, such as Government Procurement, Exporting, and Technology Transfer.

**Fees:** Consulting and referral services are offered for free. Seminars are provided at a nominal fee.

**Confidentiality:** All consultants have signed a confidentiality agreement and cannot discuss any details pertaining to our clients with anyone outside of SBDC without their express written consent. We can, and generally do, discuss matters with other consultants within the SBDC to gather expertise and feedback.

**Resources:** The SBDC is staffed by professionals with extensive business experience and excellent educational backgrounds. The staff is augmented by university faculty, qualified students and private consultants.

**Access:** Offices are normally open from 8:00 AM until 4:30 PM Monday-Friday, excluding holidays. For more information, visit our website at [www.uscbiz.net](http://www.uscbiz.net).